

**Property & Maintenance Team Minutes**  
**November 7, 2011**  
**6:30 pm**

Members Present	Allen Handlin	Steve Strasman	Kathy Gruett
	Rudy Schlieff	Irv Bork	Paul Wegener

Members Absent	Tim Ruprecht	Pr. Maurice
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Allen opened the meeting in the Lord's Prayer.

**Carpet Cleaner** – Rudy, Paul and Al to look at first. Take carpet cleaner to Strick's to see if it would be worth fixing. We will put this item in next year's budget.

**Defibrillators** – Paul has contacted the company and they will send proper tools and Tim will replace it at that time.

**Basement Lighting** – Steve brought the lights and team members unloaded and put lighting in basement. Do we have enough time to install before the holidays? We will have to complete one bay at a time. We will also have to look at the wiring and change if needed. One bay may take approximately 3 hours to complete. 15 – 20 hours total – depending on how many volunteers we can get. Date set for Monday, December 5, 2011 at 9:00 am. Paul will contact Ron Nutter, Gary Dietrich, and Mike Jirovec to see if they would be able to assist. We also need to put this on Tim's schedule. Steve Strum can come and help for a short time. Paul, Al, Rudy will assist also. Take the metal fixtures apart and take to Schultz's for recycling.

**Parsonage** – Pr. Schaus and family has expressed gratitude for all the work already completed on the parsonage. The following items are on the list:

- Kitchen lighting - The ballast in the kitchen is shot and needs replacing. Pr. Schaus has bought a ceiling fan with lighting for the kitchen with a credit slip from Menards.
- Garage door sensor - Steve has garage door sensor. The M&M club will pay for \$100. Paul to check on chain drive.
- Garage doors – locks are needed for the doors (2) in garage. Vandalism occurred in the neighborhood and numerous items from vehicles were taken. The vandals were caught and the items were returned
- North-side flood light – with obstructions, would light detector or motion light work better?
- Grounded outlets – need to check locations
- Lighted Ceiling Fans – would like fans installed in all four bedrooms – approximately \$200 each – parsonage does have central air
- Garage Coal Bin – Pr. Schaus and family concerned about stability of parking in garage with coal bin beneath it as well as growth in bin area. For stability, Irv will purchase posts and boards to place for support. Al, Irv and Paul to complete the support work in the week of November 13. We will look at other options in regards the coal bin in spring.
- Squeaky Floors – need to look at
- Deck – wait until spring

- Pine Trees – two pine trees are have been removed, removal of other tree to be completed in the spring. Questions regarding stump removal were raised.
- Garden Area – wants to put a garden in.

**Gun Postings** – are required per Church Mutual Insurance. The Church Council will decide as to the posting of signs.

**Lighting** – Another lamp is out by stain glass windows. Al will contact Tim to fix.

**Rugs** - The rugs in front of doors need replacing for safety purposes. Al will contact CTL and Aramark for price quotes. This item is noted on the 2010 budget.

Snow Plowing - Al to contact Jannish for quote – is it a flat charge or per time visit charge. Currently, when there is 3” of snow, they come in and plow. This item needed for 2012 budget costing.

Water Bills – Need to check with Marlene regarding costing of water bills. This item needed for 2012 budget.

Telephone – Need to check with Marlene regarding rising cost of telephone for church. Does this include internet costs as well? This item needed for 2012 budget.

**Property & Maintenance Team - 2012 Goals (may be adjusted)**

- Carpet Cleaner - \$2500
- West Parking Lot - \$3500
- Rugs - \$1500
- Fairstand – Questionable regarding re-painting due to restructuring from county and Fair Board.

**Parsonage**

- Coal Bin – Get bid for costing for long-term solution.
- Driveway apron and north-side sidewalk - \$2000
- Deck and fence - \$2000

**Agenda for next meeting to include the following:**

- Yearly Maintenance Check List - Per the Bylaws, P&M is to have a Yearly Maintenance Check list Parsonage – Information update on repairs for parsonage
- Final 2012 Budget
- Final 2012 Goals for Property & Maintenance Team

**Property & Maintenance Team - 2011 Goals:**

1. West Parking Lot upgrade. (\$3,500)
2. Basement lighting to be completed. (\$6,000)
3. Replace old rugs in entrance ways. (\$1,500)
4. Replace faucets in restrooms. (\$1,000)

5. Fair stand; second coat of paint. (Paul to contact John Hagerdorn if P&M can use his sprayer in the June timeframe to put on second coat).

Our next scheduled meeting is set for Monday, December 5, 2011 at 6:30 pm.

Al Handlin motioned to adjourn the meeting. Irv seconded. Meeting adjourned at 9:00 pm

Respectfully Submitted,

Kathy Gruett  
Secretary